

Worksheet for Intra-University Transfer Applicants Required Courses and College Area Requirements

THINGS TO KNOW BEFORE COMPLETING THIS WORKSHEET:

- Links to external resources on the web have been provided at various places in this worksheet. These links are denoted by the color blue and an underline (example = [sample link](#)). An available internet connection and web browser (Netscape Navigator, Internet Explorer) are required in order for these links to work.
- Before completing this worksheet, please read [Chapter 6 in the Undergraduate Record](#) and familiarize yourself with the [Arts & Sciences Undergraduate homepage](#).
- All required courses and College area requirements must be taken at U.Va. for a letter grade, unless [AP credit](#) or Transfer credit for work done PRIOR to enrolling at U.Va. is used, or you are exempt by virtue of your Achievement Test scores.
- One course may simultaneously fulfill two requirements (two area requirements; or one area requirement and a major or minor requirement, etc.).
- One course may fulfill three requirements if the third requirement is the Second Writing Requirement.

COMPOSITION: There are several options.

- ENWR 101: if you entered the University prior to fall 1999 OR
- ENWR 105 and 106: (6 credits) for students who had a score of 460 or less (pre-May 1998) or 480 or less (post-May 1998) on the SAT II test OR
- ENWR 110 (3 credits) for students whose SAT II score was 470-720 (pre-May 1998) or 490-660 (post-May 1998) OR
- STS 101: if you are currently a student in SEAS OR
- ENWR 210 (3 credits) for students whose SAT II Writing exam score was 670-710, OR
- To see if you are exempt, refer to the College's [degree requirements](#) policy.

1) Are you exempt? (Y) ___ (N) ___

2) If not, list your course(s) on the line below, together with the semester when completed:

.....

SECOND-WRITING REQUIREMENT: 3 credits (no transfer credit permitted).

You can find a list of courses that fulfill this requirement by doing the Detailed Search of the [Course Offering Directory](#). Submit a [Statement of Completion form](#) when you complete this requirement. The form is available in the lobby of Garrett hall and [online for download](#). State on it that you are an "IUT applicant" and have the instructor forward it to Garrett Hall. **Note to SEAS applicants:** Some STS 200-level courses might meet the requirement; check the form.

Enter the course you plan to use: _____

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FOREIGN LANGUAGE: 0-14 credits through level 202 (or 201 for B.S. in Chemistry).

You are exempt if you have attained the appropriate SAT II Subject Test score or AP test scores. See the [Foreign Language Placement Index](#) for the specific scores.

1) Do you believe that you qualify for an exemption because you are fluent in another language that you speak at home?

(Y) ___ (N) ___ If so, please see the [Foreign Language Coordinator](#) in the appropriate department.

2) Enter the language classes you have already completed: _____

3) If you have not begun a foreign language yet, how do you plan to begin and complete it?

HISTORICAL STUDIES: 3 credits.

A [list of courses that fulfill this requirement](#) is available on the rack in the lobby of Garrett Hall and on the web. [Go to the list ...](#)

Enter the course you plan to use: _____

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HUMANITIES: 6 credits or two courses of 3 or more credits each, from two of the following groups:

- **Literature** - Classics, Comparative Literature, English (except ENWR 105, 106, 110, 210, 270, 282, 370, 371, 372, 380, and ENSP 106), and Foreign Literature (Asian and Middle Eastern Languages and Cultures [except ARAB 225, 226,323/523, and 324/524] French, German, Slavic Languages and Literatures, Spanish, Italian, and Portuguese courses in translation and all courses above the 202 level. [above 232 in French, 206 in Chinese, and 212 in Portuguese.]
- **Fine Arts**- ANTH 237, Studio Art, Art History, Drama, Music (except MUSI 150-169, 351-369, and any courses awarding fewer than 3 credits), and selected Architectural History courses AR H 100, 101, 102, 150, 203.
- **Moral, Philosophical, and Religious Perspectives** - Political Theory (PLPT), Philosophy, and Religious Studies.

Enter the courses you plan to use: _____

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NON-WESTERN PERSPECTIVES: 3 credits.

A [list of courses that fulfill this requirement](#) is available on the rack in the lobby of Garrett Hall and on the web. [Go to the list ...](#)

Enter the course you plan to use: _____

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SOCIAL SCIENCES: 6 credits or two courses of 3 or more credits each, from two different departments or programs.

Afro-American and African Studies, Anthropology, Economics, EVSC 230, Politics (except PLPT), Linguistics (200 level or above), Psychology, Sociology, and Studies in Women and Gender (SWAG). Excluded are Foreign Language and Literature courses taught in these departments.

Enter the courses you plan to use: _____

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NATURAL SCIENCE and/or MATH: 12 credits from at least 2 departments.

Astronomy, Biology, Chemistry, Environmental Sciences (except EVSC 230), Mathematics (except MATH 100 and 103), Physics, Statistics, and ECON 371. For purposes of this requirement the Dept. of Mathematics and the Department of Statistics are considered to be "one department". Excluded are all courses numbered 000T. Note to SEAS applicants: courses with the following mnemonics may be entered here: APMA (except APMA 100); PHYS; CHEM.

Enter the courses you plan to use: _____

OTHER COURSES: MAJOR & ELECTIVES

CREDITS IN THE COLLEGE: a minimum of 102 credits of the 120 needed for the B.A. must be courses in the liberal arts and considered "inside" the College.

List below all courses you have taken in the College or that are Arts and Sciences courses you took at another institution and that are not already listed under the various required courses. List also the courses below which are exceptions and although they are offered in other schools, they count as "Inside" the College:

| | |
|---------------------------|--|
| SARC | AR H: all classes in addition to those noted above under Humanities/Fine Arts. ARCH 101, 102, 200 and 232 L AR 312 and 313 |
| COMM | COMM 320 |
| EDUC | EDLF 545, and 564; EDHS 450 |
| SEAS | APMA (except APMA 100), CHEM, CS, ENGR 207, MSE 201, PHYS, STS, in addition to 101 noted above under Composition |
| MUSIC Performance: | Limit 8 credits. If you have hours in excess of this, you will not be able to count the excess towards the degree. |

List your courses _____

CREDITS OUTSIDE THE COLLEGE: a maximum of 18 credits of the 120 needed for the B.A. may be courses considered "outside" the College.

List below all courses you have taken that are taught outside the College and not listed among the exceptions in the shaded table above. List below also: APMA 100, ENWR 100, INST (limit: 2 courses or 3 credits), LASE, PHYE and EDHS 341, 344, 350, and 351 (limit: 2 credits with no more than 1 credit per semester), PLSK (limit: 2 credits), ROTC (limit: 12 credits), USEM, EDHS (limit: 6 credits, including EDHS 450 listed in shaded box above.)

Add all the "outside" hours you have taken. Subtract the hours that are in excess of any of the limits in this section. If you have hours in excess of 18, or in excess of any of the limits, you will not be able to count the excess hours towards the degree.

List your courses _____

CALCULATE TRANSFERRABLE CREDITS:

1. CREDITS: To calculate the number of credits you expect to have in May, add:

AP credits: _____

Credits you expect to transfer from another institution to UVa: _____

UVA hours expected in the spring 2004: _____

Subtotal of credits: _____

NOTE: Attach a copy of your AP scores if you expect the College to award more credits than your current school awarded.

2. DEBITS: To calculate the number of credits you will lose, add:

All hours on the transcript awarded in excess of any limits: _____

Credit awarded on the transcript twice for a repeated course: _____

Total of debits: _____

3. TOTAL COLLEGE DEGREE HOURS THAT YOU EXPECT TO TRANSFER: subtract the debits from the credits: _____

NOW PRINT OUT THIS WORKSHEET FOR YOUR RECORDS AND ATTACH IT TO YOUR APPLICATION.